

## REQUEST FOR ARCHITECT-ON-CALL SERVICES

The undersigned requests Architect-On-Call services from Baltimore County and in consideration of such services agrees:

- 1. To meet with the designated Architect-On-Call and within fourteen (14) business days provide guidelines and/or priorities.
- 2. To make improvement(s) based on the Architect's recommendations within six months of design completion.
- 3. To reimburse the County for payments made to the Architect for the Architect's time and reimbursable expenses should improvements not commence within six months from design completion; total costs will not to exceed \$1,200.00 and reimbursement will be due and payable on the first day after the six month period.

| Applicant Name                     |
|------------------------------------|
| Applicant Signature                |
| Business Name                      |
| Address of Property                |
| Phone Number                       |
| Date                               |
| Commercial Povitalization District |

To ensure the best outcome, projects must be discussed with | Planning Department staff. Call 410 887 3480. Completed applications can be faxed to 410 887 5862